

STAFF SENATE MEETING MINUTES

March 5, 2019

10:00 A.M.

Lois Grier Conference Room

Approved

Present: Greg Allen, Kent Atkins, ~~Rodney Boyter~~, Tracy Clifton, Debbie Dill, Michael Ficklin, Torry Fuller, Karen Hammond, ~~Sydney Crawford Hoyle~~, Anissa Lawrence, DeCole Robertson, Kimberly Shannon, Eddie Shaw, Traci Talley, and Susan Wood.

I. Call to Order – Michael Ficklin, Staff Senate Chair

The meeting was called to order at 10:04 am.

II. Roll Call

III. Brief Introduction of Stacie Bowie- Stacie Bowie was introduced as the Vice President for Finance and Administration. She feels that the role of the Staff Senate is to bring great ideas for campus improvement. These ideas should be shared with Adam Taylor, who will share them with the appropriate Vice President. Mrs. Bowie has worked in the private sector, but is very excited about returning to Higher education.

IV. Approval of Minutes- A motion was made and seconded to approve the February 5 meeting minutes as written. The motion was approved.

V. Chair Report- Michael Ficklin reported that he met with Stacie Bowie concerning the procedure for sharing ideas from the Staff Senate that was discussed by Bowie. Michael also shared that he met with Adam Taylor who was optimistic about a statewide 2% raise in July. This has passed in the House of Representatives, but not the Senate.

VI. Committee Reports –

A. Employee Appreciation and Recognition-

a. Department Spotlight: Karen Hammond shared a proposal for the Department Spotlight, which would include delivery of pastries and coffee to the department by members of the Staff Senate, in order to make the event more special. The motion to formally submit this proposal with the changes noted was passed.

b. Employee Recognition and Field Day: Tracy Clifton and Anissa Lawrence are following up with Human Resources to determine role

of the Staff Senate at the Employee Appreciation Breakfast. Greg Allen is coordinating the kickball event. Human Resources has requested assistance with set-up and clean-up for Field Day. Michael Ficklin will request a meeting with London to discuss ideas related to Field Day. Anissa Lawrence gave an update on the Paint and Pour event sponsored by Staff Senate. Anissa also presented information on the purchase of trophies to recognize those who were nominated and those who won Employee of the Month. The motion to purchase Employee of the Month awards from Staff Senate budget passed, with the presentation of those awards to be determined.

- B. Elections and Bylaws - The announcement will be emailed out today. Encourage nominees in your area. The first update will come next week.
- C. Professional Development- no report.
- D. Communications- no report.

VII. Old Business

- A. Follow-up on previous online comments- responses were sent to previous comments.

VIII. New Business

- A. Discuss new format for passing our request to administration- Michael Ficklin will write up a formal proposal to be voted on at next meeting.
- B. Discuss Employee Recognition for Individual Accomplishments- Sent to committee.
- C. Discuss Greenville drive possibility- Greenville Drive is considering offering a Lander Day event with discounted tickets.
- D. Discuss Customer Service Training- An email was sent out by Human Resources. Encourage staff to sign up for this training.
- E. How to Justify/Request Professional Development- Professional Development committee will create a document propose when requesting professional development. Sent to committee.

IX. Next meeting – Tuesday, April 2, 2019 at 10am in the Lois Grier Room Adjournment: 10:50 am

Respectfully submitted, Kim Shannon