



STAFF SENATE MEETING MINUTES
Tuesday, December 3, 2019, 10:00 AM (Lois Grier Room)

I. Call to Order

Roll Call Present: Tracy Clifton, ~~Corey Anthony, Jim Laman, Kim Shannon~~, Kenneth Calliham, Amanda Morgan, ~~Justin Burger~~, Laura Brown, ~~Susan Wood~~, Anissa Lawrence, ~~Ashley Wilkie~~, Greg Allen, Eddie Shaw, Vernon Peppers, Kent Atkins

II. Special Guests (City of Greenwood Leadership)

a. Laura Hudson; Ryan Thomas

i. Event Recaps/Announcements

1. Freshman Move-In Day
2. Launch Into Lander
3. Greek Week- sororities
4. Scarecrows Downtown
5. Boo Bash – thank you for the volunteers
6. Master Plan- City of Greenwood- Beautification place 2004 completed
 - a. Putting into place a new plan of partnership with other Greenwood city organizations; working with Kenneth and needing additional input to create new plan.
7. Mobile Mammogram- February 2020
8. Annex Station- increasing residential areas.
9. Board of Architecture- needing additional members; contact Chamber
10. Decals added to city vehicles; “home of the bearcats”
11. December kick-off Santa, Christmas Parade- requesting additional Lander entries next year.
12. Introductions of Staff Members: [Laura Brown](#), [Greg Allen](#), [Kenneth Calliham](#), [Eddie Shaw](#), [London Thomas](#), [Kurstin LaCoste](#), [Van Taylor](#), [Demario Watts](#), [Vernon Peppers](#), [Kent Atkins](#), [Justin Burger](#), [Anissa Lawrence](#).

III. Guest Speakers (Employment Center/Career Services Leadership)

a. Amanda Morgan & Courtney Carpenter

b. Student On-Campus Employment

i. Moving under Career Services beginning

c. Handshake

- i. Will begin training supervisors and departments on how to post open positions.
- ii. Courtney to reach out to each department.

IV. Approval of Minutes from November 5, 2019

a. Minutes provided via hard copy during meeting and electronically via email.

b. Additional time given for review. Will move to approve November minutes during January staff meeting.

V. Chair Report

a. Employee Engagement Initiatives (Human Resources)

i. Family Weekend (October 18-19, 2019)

1. Approximately 2-3,000 attended.

ii. Holiday Tree Lighting (November 19, 2019)

b. Spring All Staff Assembly

i. March 3, 2020 at 9:00 am (LC 200)

1. Invites to President’s cabinet sent

ii. Divisional Updates (Cabinet)

1. Staff Senate chair will be at graduation
 - c. Potential Guests for Future Meetings
 - i. Have VP's come and speak. Email additional ideas to Tracy.
 - d. Staffing Updates
- VI. Committee Reports
- i. Email any updates to Tracy
 - b. Employee Appreciation and Recognition
 - i. Birthday Club
 - ii. Approval to print Birthday cards granted. Will be mailed twice each month.
 - iii. Signatures added for the cards.
 - iv. Other
 - c. Elections and Bylaws
 - i. Special Election for Academic Affairs
 - ii. Other
 - d. Professional Development
 - i. Have guests come and speak at Staff Senate meetings/assemblies for training.
 - ii. Example: Career Services at this meeting.
 - e. Communications – no updates
- VII. Old Business
- Follow up on Previous Online Comments
- VIII. New Business
- a. Online Comments
 - i. Modified schedule:
 1. The administration has given approval for VP's to offer a modified work schedule for staff in their respective areas. If anyone expresses concern, the best recourse is to discuss directly with their supervisor and ask that the information be shared with the division head for consideration.
 - b. Area Specific Feedback
 - i. Work to do a special election within the Academic Affairs portion to replace Jim Laman's position.
- IX. Adjournment
- a. Meeting adjourned at 11:58 a.m.

Respectfully Submitted by:

Amanda Morgan, Staff Senate Secretary