**QEP COMMITTEE MINUTES**

**April 15, 2015**

**4:00 pm**

**Johnson Board Room**

**Unapproved**

**Members:** Jim Colbert (Chair), Vivian Gaylord (Enrollment Management), ~~Tyler Griffin~~ (Junior Student), ~~Wayne Justesen~~ (Community Representative), ~~Angelle Laborde~~ (Community Representative), ~~Jason Lee~~ (Sciences and Mathematics), Kelly McWhorter (Community Representative), ~~John Moore~~ (Arts and Humanities), Leland Nielsen (Education),  ~~Catherine Sayre~~ (Sophomore Student), ~~Kim Shannon~~ (Student Affairs), ~~Kaitlin Sherfield~~ (Student~~), Mike Shurden~~ (Business and Public Affairs), ~~Beth Taylor~~ (Community Representative), ~~Cornisha Waller~~ (Student), Lisa Wiecki (Library).

1. Meeting was called to order at 4:00 by Dr. Jim Colbert.
2. March 23 and 31, 2015 meeting minutes were approved.
3. On April 13, 2015, Marie Nix conducted a survey of Lander University Student Government Association members. The five page summary was received by Dr. Colbert just before the meeting. Three main areas were of interest to the group: General Education program, Enhanced Advising, and UNI 499 to teach professional skills.
4. Dr. Colbert addressed the Leadership Greenwood group today (April 15, 2015) giving them an overview of Lander’s QEP topic search.
5. Dr. Colbert reported that Dr. Paige Ouzts will make a presentation on Lander’s Enhanced Advising program to the USC Upstate Symposium on April 18, 2015.
6. Dr. Colbert has received a proposal for a QEP topic from Dr. Daniel Pardieck.
7. Dr. Colbert reported that he addressed the faculty at the last Faculty meeting informing them of the progress being made in selecting the next QEP topic.
8. Pre-Proposal will be solicited on April 20.
	1. Pre-proposal to be one page outlining the basics for an idea.
	2. Dr. Colbert will make a presentation and solicit Pre-proposals at the April 22, 2015 Faculty Meeting.
	3. Pre-proposals are due by May 8, 2015.
	4. The QEP committee will review those submitted and will pick 3-5 that are to produce “White Papers” due in August 2015.
	5. Dr. Mash has agreed to some form of stipend/honorarium/or money for professional development for those producing the “White Papers.”
9. Dr. Colbert reported that Ms. Beth Taylor will conduct a survey with Lander University Alumni who currently work for the Greenwood Public Schools. Dr. Leland has agreed to revise the Student Survey supplied and return it to Dr. Colbert. This will be discussed further at the next meeting.
10. Next meetings of the committee will be held Tuesday, April 28 at 4pm, and May 12, 2015 at 4pm.
11. The meeting adjourned at 4:50 pm.

Respectfully Submitted,

Shelley Grund