

Lander University 2013 Annual Fire Safety Report

Responsible Party: Rodney Boyter, Resident State Fire Marshal

Location of Documentation: Facilities Operations Room FO108

Date policy and procedures updated: July 1, 2013

The Campus Fire Safety Right-to-Know Act requires universities with on-campus housing to compile fire data, report the data to the federal government, and publish an annual fire safety report. The following report is provided to the University community, prospective students and prospective employees. A copy of this report is kept on file at the Facilities Operations building room FO 108 as well as the University Police building. This report is prepared in cooperation with the Division of Student Affairs.

Fire Safety Statistics and Background Information: for this reporting period there were zero (0) reported fires in on campus student housing. This resulted in no injuries, deaths, or property damage.

Fire Protection: Lander University receives fire protection from the City of Greenwood Fire Department. The City of Greenwood Fire Department is an ISO Class 2 Department providing fire suppression, hazardous materials response, technical rescue, and EMS First Responder services to all areas within the city limits of Greenwood, SC.

Fire and Life Safety Code Enforcement: Lander University is under the jurisdiction of the South Carolina Office of State Fire Marshal. In addition the University employs a Resident State Fire Marshal, who is responsible for providing routine inspections of all campus buildings, conducting fire drills, maintenance of fire protection equipment, and providing employee training. Routine fire and life safety inspections are made of campus buildings are made independently as well as in conjunction with inspectors from the State Fire Marshal's Office and the City of Greenwood to ensure a safe learning and living environment for our students.

Life Safety System Maintenance and Inspection: Lander University utilizes qualified 3rd party contractors to perform the required inspection, testing, and maintenance of all fire sprinkler, fire alarm, and fire extinguishers on campus.

Summary of on campus housing fire safety systems:

Centennial Hall: Centennial Hall is equipped with a full coverage fire sprinkler and standpipe system as well as an intelligent addressable fire alarm system. The building is also serviced by an emergency generator.

ChIPLEY Hall: ChIPLEY Hall is equipped with a full coverage fire sprinkler system as well as an intelligent addressable fire alarm system. The building is also equipped with emergency egress lighting.

Williamston: Williamston is equipped with an intelligent addressable fire alarm system.

Lide Apartments: Lide Appartments are equipped with a fire sprinkler system as well as an intelligent addressable fire alarm system. In addition there is a hood suppression system in these apartments.

Brookside: Brookside is equipped with a fire alarm system consisting of single station smoke detectors in each student suite as well as electronically monitored smoke detectors in the lobby areas and pull stations at each exit door.

Thomason: Thomason is equipped with a fire alarm system.

McGee Court Apartments: McGee Court is equipped with single station smoke detectors.

Bearcat Village Apartments: Bearcat Village Apartments is equipped with an intelligent addressable fire alarm system as well as hood suppression systems over the stoves in these apartments.

University Place: University Place is equipped with single station smoke detectors in each apartment.

Portable fire extinguishers are located in all residence halls. Apartments with kitchens have a fire extinguisher located inside of each room.

FIRE PROTECTION IN HOUSING FACILITIES

On Campus Residential Facilities	Fire Alarm Monitoring by LUPD	Automatic Sprinkler System	Standpipe System	Fire Pump	Fire Alarm Initiating Smoke Detection	Battery Operated Single Station Smoke Detection	CO Detection	Portable Fire Extinguishers	Kitchen Suppression Systems	Number of fire drills each year
ChIPLEY Hall	x	x			x		x	x		2
Centennial Hall	x	x	x	x	x			x		2
Thomason	x					x		x		2
Brookside	x					x		x		2
Lide Apartments	x	x			x			x	x	2
Williamston	x				x		x	x		2
University Place						x	x	x	x	2
McGee Court						x		x	x	2
Bearcat Village	x				x			x	x	2

Fire Safety Policies for Campus Housing:

Cooking / Food Preparation

Fire safety and sanitation requirements prohibit cooking in any area within University housing except kitchens which are specifically designed for such use. Possession of cooking appliances other than thermostatically controlled percolators will result in the occupant being assessed \$25.00. All foods must be kept in tightly closed metal or plastic containers because of sanitation concerns. Microwave ovens must meet approved specifications set by the Housing department.

Never leave a kitchen unattended while cooking.

Controlled Cooking Plan for Bearcat Village, Lide Apartments, McGee Court and University Place: The controlled cooking plan is being enacted to prevent a fire in the kitchen area and is required but the International Fire Code.

1 Surface frying on the range in the kitchen is prohibited.

2 Range areas may be used for warming; however, no cooking activity which produces grease-laden vapors is allowed.

3 Violation of this plan will result in an automatic fine of \$250 plus payment of any damages (smoke, water, fire, etc.) that may occur due to violation of this policy.

Electrical Appliances

Residence halls have limits on the capabilities of their electrical systems. Overloading these systems presents fire and safety hazards. Furthermore, electrical heating elements are dangerous when used in residence hall rooms. The following guidelines govern the use of electrical appliances, outlets and extension cords in residence hall rooms:

1. Any electrical appliance with an exposed heating element is prohibited.
2. Household extension cords are **NOT PERMITTED**.
3. Surge protector/outlet strips with built in breakers are to be used when the number of outlets needed is greater than the number of outlets in the student's room.
4. Privately owned air-conditioners are not permitted.
5. Resident owned refrigerators are allowed in residence hall rooms provided that they do not exceed 1.2 amps.
6. Other appliances such as radios, lamps (**no halogen lamps**), computers, TVs, electric razors, hair dryers, hair curlers, fans and clocks are permitted provided the total electrical requirements do not exceed the capability of the system.
7. All electrical equipment and cords must be kept in safe operating condition.
8. Irons may be used only with ironing boards.
9. Cooking in residence hall rooms is limited to the following appliances, which may be used only for their intended purposes: sealed unit coffee makers and popcorn poppers, crock pots, toasters, and compact microwave ovens (1.0 cubic feet maximum capacity, 700 watt maximum power).

Electrical Equipment

No student shall alter or repair electrical equipment or fixtures which belong to the University. Defects in University electrical equipment should be reported to the Resident Assistant.

Fire Arms / Explosives / Flammable Fluids

The possession or use of firearms, explosives, fireworks, flammable fluids, dangerous chemical mixtures, or propelled missiles is prohibited. Students possessing or using any of these items face suspension or expulsion from the University.

Fire Safety / Alarms / Drills / Smoke Detectors

The triggering of false fire alarms or tampering with smoke detectors, fire extinguishers, hoses, EXIT signs, posted fire safety information, and the alarm system are all prohibited. Those individuals suspected of such offenses are subject to criminal prosecution, eviction from University housing, and/or separation from the University.

The Housing department should be notified immediately if there is a problem with any type of fire safety equipment.

Fire drills are conducted at the beginning of each semester in the residence halls. Lander University Police Department, Physical Plant and Housing personnel will supervise the evacuation of the residence halls and report any noncompliance by residents. Anytime the fire alarm is sounded, students are to leave buildings immediately and congregate outside their buildings until advised to return to buildings by University officials. A complete listing of evacuation assembly areas is provided to resident students in their Housing Guide. Failure to leave buildings may result in a fine of \$50.00 and/or disciplinary actions. ELEVATORS ARE NOT TO BE USED IN CASE OF EITHER A FIRE DRILL OR AN ACTUAL FIRE. Due to fire regulations, beds are NOT PERMITTED in loft areas of Brookside Residence halls.

Residents violating this policy will be subject to disciplinary action.

Fire Safety Education:

Employees of the University as well as all Residence Hall Assistants are provided fire safety training. The Resident Assistants provide information on safety equipment and evacuation procedures during hall meetings with students living in campus housing. In addition the University provides all employees and students information on the University webpage regarding emergency procedures for a multitude of potential emergency situations.

Plans for Life Safety Upgrades:

The University currently is in the process of upgrading the fire and life safety systems at Chipley Hall. This will be completed prior to the return of students in August of 2012. Lander University completed the installation of a modern fire alarm system at the Bearcat Village Apartments in the summer of 2011. The University has developed a campus master plan which calls for the construction of a new 200-400 bed residence hall. Once this building is constructed several of the housing units without fire sprinklers will be renovated or demolished.